



**Frederick County  
Government  
Frederick, Maryland**

## *News Release*

Winchester Hall / 12 East Church Street  
Frederick, Maryland 21701  
CONTACT: Robin K. Santangelo  
Public Information Officer  
301-600-2590  
TTY: Use Maryland Relay  
rsantangelo@FrederickCountyMD.gov

FOR IMMEDIATE RELEASE:

March 1, 2013

### **COMMISSIONERS INVITE RESIDENTS TO APPLY FOR OPENINGS ON BOARDS AND COMMISSIONS**

**FREDERICK, MD** – The Frederick Board of County Commissioners invites county residents to apply to volunteer to serve on the following boards, commissions or committees:

#### **Adult Public Guardianship Review Board**

- Meets quarterly (March, June, September and December) on the first Monday at 1:00 p.m.
- Seeking individuals to fill the following categories: general public, person with a disability and physician.

#### **Advisory Plumbing Board**

- Daytime meetings are scheduled when necessary.
- Seeking a state or county licensed plumber.

#### **Agricultural Preservation Advisory Board**

- Meets the fourth Monday of each month at 7:00 p.m.
- Seeking owners/operators of commercial farms. For more information, visit [www.FrederickCountyMD.gov/communitydevelopment](http://www.FrederickCountyMD.gov/communitydevelopment).

#### **Agriculture Business Council**

- Meets the fourth Tuesday of every other month (February, April, June, August, October and December) at 7:00 p.m.
- Seeking individuals that have experience and expertise in agriculture as well as full-time farmers and producers.

#### **Board of Appeals**

- Meets the fourth Thursday of each month at 7:00 p.m. and if necessary, the following Monday evening.
- Seeking general public representatives.
- The board hears requests for special exceptions and variances, applying existing law to the facts presented with guidance from the Office of the County Attorney and the Community Development Division staff. The board also hears appeals from certain decisions of the zoning administrator, Frederick County Planning Commission, and other administrative staff. Board members are required to attend a field trip on the Wednesday the week before the Thursday night meeting to visit all the sites that will be considered at the monthly meeting.

(more)

- Qualifications and requirements include the ability to effectively read and interpret maps and plans; analyze reports and applicant data; perform field inspections and review of applicants' submitted material, and the ability to apply codes and ordinances governing development and zoning regulations. For more information, visit [www.FrederickCountyMD.gov/planning](http://www.FrederickCountyMD.gov/planning).

#### **Board of Gaming Appeals**

- Daytime meetings are scheduled when necessary.
- Seeking a general public representative.

#### **Citizens Nursing Home Board**

- Meets the third Monday of each month at 7:00 p.m.
- Seeking individuals with legal, financial and/or long term health care management experience.
- The board is responsible for maintaining and operating the Frederick County Citizens Care and Rehabilitation Center and Montevue Assisted Living for the proper care and treatment of aged, convalescent and chronically ill residents of Frederick County.

#### **Commission for Women**

- Meets the second Tuesday of each month (except July) at 7:00 p.m.
- Seeking individuals who want to help make a difference for women and their families in Frederick County. For more information, visit [www.FrederickCountyMD.gov/fccfw](http://www.FrederickCountyMD.gov/fccfw).

#### **Commission on Disabilities**

- Meets the second Monday of each month at 6:00 p.m.
- Seeking general public representatives. Persons with disabilities or who have Americans with Disabilities Act code experience are encouraged to apply. For more information, visit [www.Frederickcountymd.gov/fccod](http://www.Frederickcountymd.gov/fccod).

#### **Companion Animal Welfare Advisory Committee**

- Meets the second Monday of every other month (January, March, May, July, September and November.) at 7:00 p.m.
- Seeking a veterinarian and a general public representative with a broad range of companion animal related experience.

#### **Containment Laboratory Community Advisory Committee**

- Meets the third Tuesday of every other month at 7:00 p.m.
- Seeking individuals to fill the following categories: general public and private-sector health field.
- Applicants should be aware this is a working committee, and that considerable commitment of time will be required for orientation and reading relevant materials to stay current on matters relevant to the committee's mission. While the committee meets every other month, most of the committee's work occurs between meetings. Additional meetings may be scheduled. Members will be asked to volunteer to take their turn in preparing materials, information for the public, reports or minutes. Every effort is made to choose projects realistically, but applicants should know that the committee has neither a budget nor staff. For more information, visit [www.cityoffrederick.com/CLCAC](http://www.cityoffrederick.com/CLCAC).

#### **Electrical Board**

- Daytime meetings are scheduled when necessary.
- Seeking individuals to fill the following categories: an electrician and a member from the general public who is not related to, either by blood or marriage, or associated with any person or corporation who is currently doing electrical work in Frederick County or who has done electrical work in the county within the year prior to appointment to this board.

(more)

**Ethics Commission**

- Meets the second Monday of each month at 7:00 p.m.
- Seeking general public representatives.  
The commission publishes advisory opinions on the Ethics Ordinance and the Public Ethics Law and administers the application of these laws to Frederick County officials and employees, and others who are subject to the laws' provisions. The commission also decides complaints alleging violation of the Ethics Ordinance and exercises responsibility for enforcement of the lobbying provisions in the Ethics Ordinance and the Public Ethics Law.
- Qualifications and requirements include the ability to understand and apply the Ethics Ordinance, including the lobbying provisions in the Ethics Ordinance and the Public Ethics Law to a variety of factual situations; general familiarity with the structure and work of the county government, and understanding of general ethical principles applicable to governmental entities. For more information, visit [www.FrederickCountyMD.gov/ethics](http://www.FrederickCountyMD.gov/ethics).

**Historic Preservation Commission**

- Meets the first Wednesday of each month at 7:00 p.m.
- Seeking general public representatives.
- Interested persons must have a demonstrated special interest, specific knowledge, or professional or academic training in fields such as, but not limited to, the following: history, architectural history, archeology, curation, landscape architecture, urban design, architecture, planning, anthropology, conservation, historic preservation or related fields. For more information, visit [www.FrederickCountyMD.gov/historicpres](http://www.FrederickCountyMD.gov/historicpres).

**Human Relations Commission**

- Meets the last Tuesday of each month (except December) at 7:00 p.m.
- Seeking general public representatives.

**Insurance Committee**

- Daytime meetings are scheduled when necessary.
- Seeking an individual with 10 years experience with strong commercial property and casualty background or strong insurance company background in a managerial position with underwriting or reinsurance expertise.

**Interagency Internal Audit Authority**

- Meets the third Wednesday of each month at 8:00 a.m.
- Seeking a general public representative who possesses expertise in accounting, auditing, and/or internal control.

**Local Management Board**

- Meets the fourth Monday of every other month (January, March, May, July, September and November (annual retreat) at 2:00 p.m.
- Seeking general public representatives.

**Mental Health Advisory Committee**

- Meets the third Monday of each month (except July and August) at 4:00 p.m.
- Seeking individuals to fill the following categories: primary and secondary consumers.

**Mental Health Management Agency (MHMA) of Frederick County Board of Directors**

- Meets the third Thursday of every other month (January, March, May, July, September and November) at 4:00 p.m.
- Seeking individuals to fill the following categories: adult education, banking/finance, housing development, law enforcement, legal (attorney), medicine, private mental health practitioners and substance abuse prevention treatment.
- The MHMA is responsible for monitoring and developing the public mental health system in Frederick County.  
(more)

**Monocacy Scenic River Citizens Advisory Board**

- Meets the first Wednesday of each month at 7:00 p.m. with the meetings alternating in Carroll and Frederick Counties.
- Seeking a general public representative. For more information, visit [www.FrederickCountyMD.gov/planning](http://www.FrederickCountyMD.gov/planning).

**Parks and Recreation Commission**

- Meets the second Thursday of each month at 7:00 p.m.
- Seeking general public representatives, but preference may be given to those who reside in the following planning regions: Adamstown, Thurmont and Walkersville. For more information visit [www.recreator.com](http://www.recreator.com).

**Planning Commission**

- Meets the second Wednesday of each month at 9:30 a.m. and third Wednesday of each month at 1:30 p.m.; additional meetings take place on the fourth Wednesday of each month as needed.
- Seeking general public representatives.
- The commission functions as an advisory body to the Board of County Commissioners on many planning and zoning related issues i.e. comprehensive plan, region plans, rezoning, text amendments, water and sewer planning, etc. The commission has final authority over site plans, subdivision plats, Planned Unit Development Phase II plans and determination of adequate public facilities for new developments. For more information, visit [www.FrederickCountyMD.gov/communitydevelopment](http://www.FrederickCountyMD.gov/communitydevelopment).

**Property Tax Assessment Appeal Board**

- Meets approximately 20 times a year, plus or minus, as required and the meetings are usually held during normal business hours (based on number of appeals scheduled).
- Seeking general public representatives who are not active realtors or appraisers. Interested persons need excellent oral and written communications skills and the ability to be available and flexible with time; must be able to weigh information presented and make unbiased decisions based on what is presented at the time of the appeal hearing. Contact Joyce Grossnickle at 301-600-1102 or e-mail ([fcgboards@FrederickCountyMD.gov](mailto:fcgboards@FrederickCountyMD.gov)) to obtain the necessary state application form for this board.
- The board hears requests for second level appeal of real property value as determined by the Maryland State Department of Assessments and Taxation.

**Public Library Board**

- Meets the first Wednesday of each month (except July, August and December) at 7:00 p.m.
- Seeking a general public representative.
- The board is mandated by the state of Maryland with responsibility for fiscal and policy decisions. Additionally, it has the responsibility for hiring and evaluating the director of the library system. These meetings are open to the public. The board is looking for a person who is interested in the libraries in Frederick County and is willing to make a commitment to help guide the growth and development of the library system as the county continues to grow. This is a working board dedicated to making the community aware of the strengths of the library system. For more information visit, [www.fcpl.org/about-us/library-board-trustees](http://www.fcpl.org/about-us/library-board-trustees).

**Roads Board**

- Meets quarterly (first Monday during March, June and December and second Monday during September) at 7:00 p.m.
- Seeking a general public representative who resides in one of the following election districts: Tuscarora, Lewistown, Woodsboro, Walkersville or Johnsville. For more information, visit [www.FrederickCountyMD.gov/roadsboard](http://www.FrederickCountyMD.gov/roadsboard).

(more)

**Social Services Board**

- Meets the fourth Wednesday of each month (except August) at 4:15 p.m.
- Seeking persons who are interested in the social welfare of Frederick County residents and are dedicated to the fair and respectful application of social service programs in the county. Potential members may be representatives of business, nonprofit, religious and community organizations as well as former clients, former service providers and former contractors of the Department of Social Services (DSS), as long as they do not have a current relationship with DSS.
- The board is mandated by the state of Maryland with responsibilities for advocacy, oversight (administration, budget, program) and liaison with policymakers and the community. The meetings are subject to the Maryland Open Meetings Act.

**Solid Waste Advisory Committee**

- Meets the first Wednesday of every other month (February, April, June, August, October and December) at 6:30 p.m.
- Seeking individuals to fill the following categories: business/industrial representative, general public, business/high-tech/financial and commercial solid waste/recycling company.

**Substance Abuse Council**

- Meets the third Wednesday of each month at 6:30 p.m.
- Seeking individuals to fill the following categories: a substance abuse prevention provider and a substance abuse provider with experience with services to individuals with co-occurring substance abuse and mental health disorders.

**Sustainability Commission**

- Meets the third Wednesday of each month at 3:00 p.m.
- Seeking individuals who have a professional affiliation with, or expertise in, one or more of the following areas: energy, sustainable land use and transportation, open space and land preservation, green building practices, air quality/climate, water quality, recycling/waste reduction, environmental justice, education, small and/or local business, green jobs/workforce training, human/environmental health, agriculture/food security, community, grass-roots environmental efforts, and finance and governance. For more information, visit [www.FrederickCountyMD.gov/sustainability](http://www.FrederickCountyMD.gov/sustainability).

**Technology Council of Frederick County**

- Meets quarterly (January, April, July and October) on the second Wednesday of the month at 9:00 a.m.
- Seeking a general public representative with experience and expertise in information technology.

**Transportation Services Advisory Council**

- Meets the third Friday of every other month (January, March, May, July, September and November) at 8:00 a.m.
- Seeking individuals to fill the following categories: business, community agency and general public. For more information, visit [www.FrederickCountyMD.gov/transit](http://www.FrederickCountyMD.gov/transit).

**Workforce Development Board**

- Meets the third Friday during the months of February, April, June, September, November and December at 8:15 a.m.
- Seeking individuals to fill the following categories: business representatives and an organized labor representative. For more information, visit [www.frederickWORKS.com](http://www.frederickWORKS.com).

Persons who wish to serve on these boards and commissions must be residents of Frederick County and registered voters.

(more)

***Boards and Commissions Openings – Page Six***

Individuals interested in applying are to submit a letter of interest and a resume by regular mail to Administrative Officer Joyce Grossnickle, Office of the County Manager, Winchester Hall, 12 East Church Street, Frederick, MD 21701, or via e-mail to [fcbboards@FrederickCountyMD.gov](mailto:fcbboards@FrederickCountyMD.gov).

Applications must include current contact information, i.e., home mailing address, phone number(s) and an e-mail address. For further information, contact Mrs. Grossnickle at 301-600-1102.

Letters of interest and resumes must be received by 4:00 p.m. on Friday, March 22. The Office of the County Manager does not accept facsimiles of letters of interest and resumes.

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.

###